



**Notice of LAST LOCAL CONFERENCE 2020 of
CHARIS METHODIST CHURCH
(UEN: S89CC0696A)**

CHARIS METHODIST CHURCH

91 Koong Seng Road
Singapore 427032

13 September 2020

Notice of Call of the Last Local Conference 2020 of Charis Methodist Church

Dear member of the Local Conference,

Owing to the dangers posed by the infectious disease known as COVID-19 and the safe distancing restrictions in force in Singapore to minimise further spread, and in accordance with the authority vested in the Local Church Executive Committee ("LCEC") by ¶306A.4 of The Book of Discipline (as enacted by the Special Session of the General Conference held on 2 July 2020), Notice is hereby given that the Last Local Conference 2020 of **Charis Methodist Church** has been called by the LCEC to be held wholly by way of electronic means on **10 October 2020 at 2:30pm** to transact the following business:

Agenda

- 1) Opening Prayer
- 2) Minutes and Matters arising from 1st Local Conference 2020
- 3) Matters arising from CAC Special Conference
- 4) Full year (1 August 2019 to 31 July 2020) report with reflection and evaluation according to direction & criteria on approved goals and plan
 - a) On CAC Direction and goals
 - b) By Pastor in charge
 - c) By LCEC chairperson and Lay Leader
 - d) By Finance Chair
 - e) By Treasurer
 - f) Governance Com Chair Report
 - g) By PPRSC

Notice of Last Local Conference *(continued)*

- h) On Local Preachers
- i) By Ministry committees
- 5) Ratification of purchase of Non-profit Organization Liability Insurance
- 6) Nomination for Local Preachers
- 7) Nomination list for election
- 8) Nomination list of Delegates
- 9) Financial Budget
- 10) Issues, concerns, and petitions to Annual Conference
- 11) Petitions to General Conference
- 12) Closing Prayer

This Notice is sent to you at your electronic mail (“email”) address as notified to us by you or your local church. This Notice can also be found on the website of Charis Methodist Church and may be accessed at the URL - <https://www.charismc.org.sg/events> .

Attached are:

- The detailed agenda including all documents related thereto as referred to in the Summary Agenda incorporated in this Notice.

Important Notes:

In light of the COVID-19 situation and in accordance with the resolutions passed by the LCEC under authority vested by ¶306A.4 of The Book of Discipline, the following alternative arrangements will be adopted for the Last Local Conference:

(a) Personal Attendance not permitted. Attendance only by electronic means.

A member of the Local Conference will not be able to attend in person. A member of the Local Conference may only attend the Last Local Conference by electronic means as stated below.

(b) Pre-registration is required for attendance by electronic means.

A member of the Local Conference is required to pre-register to enable him/her to attend the Last Local Conference by electronic means. Please click on the URL below to pre-register <https://qrqo.page.link/5JUby> or scan the QR code.

You should receive a confirmation email within 24 hours after submitting your registration. Please email shimin@charismc.org.sg if you do not receive the confirmation email.



Notice of Last Local Conference (continued)

Pre-registration will be conducted between **28 September, 9:00am** and **02 October, 5:00pm** (or such other times and dates as may be notified subsequently).

(c) An email confirmation will be sent once registration is successful.

Upon successful registration, you shall be sent an email confirmation. The email will also include a link to join the Last Local Conference 2020 at <https://bit.ly/32wlgm9>, the username to be entered by you, a password and such other information and log-in requirements as may be specified by the Local Conference recording secretary.

(d) Logging-in on the day of the Last Local Conference 2020.

Members of the Local Conference are required to log-in on the date of the Last Local Conference 2020 by **2:10pm** and in the manner specified in the email confirmation to attend the Last Local Conference 2020 by electronic means.

(e) Help Hot-Line(s)

The following hot-line(s) may be contacted for technical support on pre-registration, log-in on the date of the Last Local Conference 2020 and other assistance (including assistance in electronic voting, if applicable)

For Zoom Session, please contact :

Rev Lui Yuan Tze – 97829110

Rev Daniel Teoh Kean Oon – 96485563

Rev Peace Choi Pyong Hwa – 83883464

For online voting via Zoom Polling, please contact :

Ms Lim Shi-Min – 98326515

(f) Use of Zoom for tele-conferencing and open voting.

We will use the 3rd party software known as **Zoom** to conduct most of the Last Local Conference 2020, including for open voting. You may wish to download the **Zoom** application onto your electronic device before date of the Last Local Conference for a better experience.

(g) Use of Zoom Polling (for secret ballot voting).

We will use the 3rd party software known as **Zoom Polling** to conduct secret ballot voting at the Last Local Conference 2020. Please read and comply with the attached file **–“ePoll Voter Ref.pdf” for this purpose (to be send out later).**

Notice of Special Session (*continued*)

(h) Directions on how delegates may participate at the Last Local Conference.

Please follow the directions of the Local Conference recording secretary and the Church staff as to how you may participate in the proceedings of the Last Local Conference, including how you may request to speak, table questions for discussion, respond to questions and circulate documents.

(i) Questions relating to the Special Session.

If you have any questions relating to the Agenda of the Last Local Conference 2020, or as to how the Last Local Conference 2020 will be conducted, please address them to the Local Conference recording secretary and the Church staff by email at shimin@charismc.org.sg no later than **5 October 2020**. We will try to answer all substantial and relevant questions. A single response may be provided to similar/overlapping questions.

Please co-operate with the Local Conference recording secretary and the Church staff team.

This Last Local Conference is a momentous occasion. It is the first time that the Local Conference is meeting not by physical attendance but by electronic means. Please fully co-operate with the Local Conference recording secretary and the Church staff organising team so we may hold this Last Local Conference 2020 in a smooth and harmonious way. Please forgive any shortcomings we make and any inconvenience caused to you.

We ask you to pray for:

- Our Church and for the success of this Last Local Conference 2020, and
- Singapore, as together we face these extraordinary times united in know & trusting Our Lord, Jesus Christ.

To God be the Glory!

Rev Lek Yong Teck
District 1 Superintendent

Chua Hon Wei Marcus
Recording Secretary

Date: 13 September 2020

The Members of Local Conference
Charis Methodist Church

Dear Co-Workers in Christ,

Notice of Second Local Conference 2020

Please be informed that the above will be held on **10 October 2020 at 2.30 pm** via Zoom (Registration begins at 2.10pm). You are kindly requested to be present.

Agenda

- 1) Opening Prayer
- 2) Minutes and Matters arising from 1st Local Conference 2020
- 3) Matters arising from CAC Special Conference
- 4) Full year (1 August 2019 to 31 July 2020) report with reflection and evaluation according to direction & criteria on approved goals and plan
 - a. On CAC Direction and goals
 - b. By Pastor in charge
 - c. By LCEC chairperson and Lay Leader
 - d. By Finance Chair
 - e. By Treasurer
 - f. Governance Com Chair Report
 - g. By PPRSC
 - h. On Local Preachers
 - i. By Ministry committees
- 5) Ratification of purchase of Non-profit Organization Liability Insurance
- 6) Nomination for Local Preachers
- 7) Nomination list for election
- 8) Nomination list of Delegates
- 9) Financial Budget
- 10) Issues, concerns, and petitions to Annual Conference
- 11) Petitions to General Conference
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Yours in His Service

Rev Lek Yong Teck

District Superintendent,

District 1

Marcus Chua Hon Wei

Secretary

Local Church Conference

第二次牧区议会通告

敬启者：本堂会今年度第二次牧区议会于2020年 10 月 10 日(星期 六) 下午 2时 30分在 Zoom 线上 举行，敬请准时出席。 共商圣工。

会议议程：

1. 开始祷告
2. 接受第一次牧区议会记录及引起事项。
3. 华人年议会特别议会引起事项。
4. 针对全年(2019年8月1日至2020年7月31日)事工报告，并以年会所定下的目标与方向作出反省与检讨：
 - a) 华人年议会的目标与方向
 - b) 主理牧师
 - c) 执行委员会主席及会友领袖
 - d) 经济委员会主席
 - e) 财政
 - f) 监管委员会主席报告
 - g) 教牧与会友关系及职员委员会
 - h) 有关本处传道
 - i) 事工委员会的检讨
5. 批准購買非盈利机构责任险
6. 有关本处传道的举荐
7. 提名选举名单
8. 代表提名名单
9. 财政预算
10. 提呈年议会的课题及陈情
11. 提呈总议会的陈情
12. 结束祷告

此致
卫理公会颂恩堂牧区
全体执事/本处传道

新加坡卫理公会华人年议会
第一教区教区长：陆永德牧师

牧区议会文书：蔡宏慰同谨启
2020年 9月 13 日